

**INMATE REQUEST**

DEPARTMENT OF CORRECTIONS

Mail Number: \_\_\_\_\_  
 Team Number: 6  
 Institution: U.C.I.

TO: (Check One)  Warden  Classification  Medical  Dental  Asst. Warden  Security  Mental Health  Other

To: Chaplain

FROM:	Inmate Name	DC Number	Quarters	Job Assignment	Date
	<u>Lancelot Armstrong</u>	<u>693504</u>	<u>P-3224</u>	<u>D/R</u>	<u>4/30/12</u>

**REQUEST**

Check here if this is an informal grievance

Re: Family Telephone calls.  
I have been requesting to call my sister Mrs. Arlene Foster-Cole, At: (404) 432-1223,  
concerns our mother cancer surgery, and what hospital doing those follow-up surgeries.  
causation of the delay, resulted in this re-submitting seeking compliance. Relief: Seeking to call my sister at the following #. (404) 432-1223.  
By: Lancelot Armstrong, #. 693504,

All requests will be handled in one of the following ways: 1) Written Information or 2) Personal Interview. All informal grievances will be responded to in writing.

DO NOT WRITE BELOW THIS LINE

**RESPONSE**

DATE RECEIVED: 5-1-12

It is our understanding your mother is at home recuperating. There is nothing in your request to indicate an emergency exists. If you can demonstrate an emergency we will help you with a call. Based on the above your grievance is returned.

[The following pertains to informal grievances only:  
 Based on the above information, your grievance is Returned (Returned, Denied, or Approved). If your informal grievance is denied, you have the right to submit a formal grievance in accordance with Chapter 33-103.006, F.A.C.]

Official (Signature): [Signature] Date: 5-1-12

Original: Inmate (plus one copy)  
 CC: Retained by official responding or if the response is to an informal grievance then forward to be placed in inmate's file  
 This form is also used to file informal grievances in accordance with Rule 33-103.005, Florida Administrative Code.  
 Informal Grievances and Inmate Requests will be responded to within 10 days, following receipt by the appropriate person.  
 DC6-236 (Effective 10/19/09) (Technical Change 1/6/10)  
 Incorporated by Reference in Rule 33-103.019, F.A.C.